



**VIKAS PARISHAD'S**  
**MANDRE COLLEGE OF COMMERCE,**  
**ECONOMICS & MANAGEMENT**

DEV MANDREKAR NAGAR, MANDRE-GOIA

(Regd. No. 26/Goa/80)

Affiliated to Goa University

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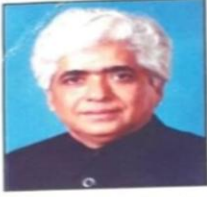
## **PROSPECTUS**

### **2024-25**

## **Bachelor of Commerce (Financial Accounting)**



## MANAGING COMMITTEE



**Adv. Ramakant Khalap**  
Founder & Chairman



**Shri Raghuvir N. Sawant**  
Vice -Chairman



**Shri Krishna Gaonkar**  
Vice -Chairman



**Shri Narayan Naik**  
Manager



**Shri Ashwin R. Khalap**  
Exe. Member/Chairman L.M



**Shri Manohar A. Mhamal**  
Treasurer



**Shri Minguel D'Souza**  
Executive Member



**Shri Jaiwant Hanjunker**  
Executive Member



**Shri Ramesh Shet Mandrekar**  
Executive Member



**Shri Umesh Gaonkar**  
Co-opted Member



**Shri Ranganath Kalshaokar**  
Co-opted Member



**Shri Babuso Hadfadkar**  
Co-opted Member



**Shri Chandrakant Salgaonkar**  
Co-opted Member



**Shri Ankush Naik**  
Co-opted Member



**Shri Shankar Chodankar**  
Co-opted Member



**Shri Tarani Gaonkar**  
Co-opted Member



**Shri Govind Asgaonkar**  
Co-opted Member



**Adv. Amit Sawant**  
Co-opted Member



**Shri Rajaram Pednekar**  
Co-opted Member



**Shri Sachin Mandrekar**  
Co-opted Member



**Dr. Pratiksha Khalap**  
Administrator



**Sou. Shrimati S. Manjrekar**  
Honorary Member



**Shri Mahesh Mandrekar**  
Honorary Member



**Shri Subhash V. Parsekar**  
Honorary Member

## **MISSION**

*Mandre College aims in transforming and creating responsible and promising citizens of our country by imparting quality education and inculcating high moral standards and civic sense and also by developing their physical and intellectual capabilities*

## **VISION**

*Promote highest levels of excellence and help students achieve academic, personal and career goals*

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***Published by:***

**PRINCIPAL**

VIKAS PARISHAD's  
**MANDRE COLLEGE OF COMMERCE,  
ECONOMICS & MANAGEMENT**  
MANDRE- GOA





## ***Chairman's***

## ***Message.....***

***Dear Students, Parents & Guardians, well-wishers & friends,***

***My soul had perhaps made a tryst with my destiny that I would be born in Mandre, chalk out a career in profession, politics and administration with the help of fellow Mandrekars and provide the village with a return gift by way of educational institution. As the Chairman of VP's Mandre College of Commerce, Economics and Management, Mandre – Goa, it gives me immense pleasure to extend a heartfelt welcome to each and every one of you.***

***Embarking on your college journey is a pivotal moment in your lives, one filled with boundless opportunities, discoveries, and growth. At Mandre College, we are committed to providing you with an environment that nurtures not only your academic pursuits but also your personal and professional development.***

***Our prospectus serves as a gateway to the myriad of possibilities that await you here. Within its pages, you will find a comprehensive overview of our academic programs, infrastructure facilities, extracurricular offerings, and the vibrant community that makes our institution truly special.***

***As you peruse through the prospectus, I encourage you to envision the future you aspire to create for yourself. Whether your passions lie in any field of your future career, know that Mandre college is dedicated to empowering you to realize your dreams and aspirations.***

***Moreover, beyond the confines of classrooms and textbooks, we believe in the power of holistic education. Our emphasis on experiential learning, innovation, and global citizenship ensures that you not only excel academically but also emerge as well-rounded individuals poised to make a positive impact on the world.***

*As you embark on this transformative journey, remember that you are not alone. Our faculty, staff, and fellow students are here to support and guide you every step of the way. Embrace the challenges, seize the opportunities, and cherish the friendships and memories that will undoubtedly shape your college experience.*

*In closing, I extend my best wishes to each of you as you embark on this remarkable adventure. May your time at Mandre College be filled with inspiration, growth, and fulfillment.*

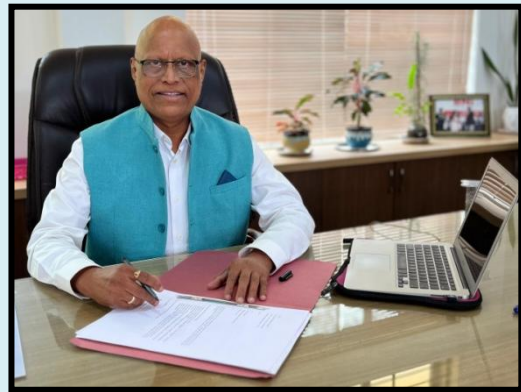
*Please join us at every possible level under NEP. Let us chart a glorious future for all.*

*May our Country lead the World.*

*Jai Hind.*

*Advocate Ramakant Khalap*

*From the  
Principal's Desk .....*



**Dear Prospective Students,**

Welcome to VP's Mandre College of Commerce, Economics and Management, where excellence meets opportunity, and dreams find wings to soar. As the Principal, it is my privilege to extend a warm invitation to you to explore the vibrant community that is our college.

At Mandre College, our mission is not just to educate, but to empower. We are committed to nurturing the next generation of leaders, thinkers, and innovators, equipping them with the knowledge, skills, and values needed to thrive in an ever-changing world.

Our achievements speak volumes about our dedication to academic excellence and holistic development. From top-notch faculty to state-of-the-art facilities, we spare no effort in providing an enriching learning environment that fosters intellectual curiosity, creativity, and critical thinking.

But what truly sets us apart is our unwavering commitment to our students' success. We believe in personalized attention, mentorship, and support every step of the way. Whether you aspire to pursue a career in accounting, finance, marketing or entrepreneurship, we are here to guide and inspire you to reach your fullest potential. Beyond academics, our faculty is a community- a supportive network of peers, mentors who are committed to your success. You'll find all support every step of the way.

Joining Mandre College isn't just about earning a degree; it's about embarking on a transformative journey of self-discovery and growth. It's about becoming part of a tight-knit community that celebrates diversity, fosters inclusivity, and cherishes individuality.

I invite you to explore our prospectus, delve into our program, and envision yourself as a proud member of the Mandre College family. Together, let's shape a future filled with endless possibilities.

I look forward to welcoming you to our beautiful campus and witnessing the incredible heights you will undoubtedly achieve.

Warm regards,

**Prof. Tushar Shamba Anvekar**  
**Principal**

**VIKAS PARISHAD'S**  
**MANDRE COLLEGE OF COMMERCE, ECONOMICS & MANAGEMENT**  
**Regd. No. 26/Goa/80**  
**MANDRE, PEDNE — GOA 403527 Ph.No. 2247269**

**LIST OF MANAGING COMMITTEE**

1. Adv. Ramakant D. Khalap	Chairman
2. Shri Raghuvir N. Sawant	Vice-chairman
3. Shri Krishna Gaonkar	Vice-chairman
4. Shri Narayan J. Naik	Secretary
5. Shri Ashwin R. Khalap	Exe. Member/Chairman L.M.C.
6. Shri Manohar A. Mhamal	Treasurer
7. Shri Minguel D'souza	Exe. Member
8. Shri Jaiwant Hanjunker	Exe. Member
9. Smt. Shrimati Manjrekar	Exe. Member
10. Dr. Pratiksha Khalap	Administrator

**LOCAL MANAGING COMMITTEE**

1. Shri Ashwin R. Khalap
2. Shri Narayan J. Naik
3. Dr. Pratiksha Khalap
4. Mrs. Sumeksha Gaonkar
5. Mrs. Yashashri Naik

**CO-OPTED MEMBER**

6. Shri Umesh Gaonkar
7. Shri Ranganath S. Kalshaokar
8. Shri Babuso Haddadkar
9. Shri Chandrakant Salgaonkar
10. Shri Ankush S. Naik
11. Shri Shankar T. Chodankar
12. Shri Tarani R. Gaonkar
13. Shri Govind B. Asgaonkar
14. Adv. Amit A. Sawant
15. Shri Rajaram Y. Pednekar
16. Shri Sachin A. Mandrekar

**HONORARY MEMBERS**

17. Shri. Ramesh Shet Mandrekar
18. Shri Mahesh Mandrekar
19. Shri Shubash V. Parsekar

**P.T.A.**

- |                        |           |
|------------------------|-----------|
| 1. Shri. Abhay Thapa   | President |
| 2. Miss Chaitali Gawas | Secretary |



## TEACHING STAFF



- **Professor Tushar Anvekar, Principal**



- **Ms. Chaitali P. Gawas – Asst. Prof. in Commerce**
- **Qualification: M.Com., SET**
- **Department Incharge**



- **Mrs. Trupti D. Gauns- Asst. Prof. in Commerce**
- **Qualification: M.Com, SET**



- **Mrs. Darshana A. Kerkar, Asst. Prof. in Commerce**
- **Qualification: M.Com, SET, B.P.Ed.**



- **Mr. Rohit Maulingkar, Director of Physical Education and Sports**
- **Qualification: M.P.Ed., NET, SET**



- **Ms. Jovita Lobo, College Librarian**
- **Qualification: M.Lib. SET**



- **Mrs. Siddhi Pawar – College Counselor**
- **Qualification: MA in Clinical Psychology**

## Non-Teaching Staff



**Mr. Pratik Kannaik**  
Instructor in  
Physical Education



**Mr. Devesh Naik**  
System  
Administrator



**Mr. Mahadev  
Sawant**  
Accountant



**Mrs. Yashashri Naik**  
U.D.C.



**Mr. Raya Kerkar**  
Librarian Grade I



**Mrs. Priti Sawant**  
Jr. Stenographer



**Mr. Kannaya Naik**  
L.D.C.



**Mr. Babu Alias  
Sandesh Shetgaonkar**  
L.D.C.



**Mr. Prasad Mandrekar**  
L.D.C.



**Mr. Shubham Mhamal**  
M.T.S.



**Mr. Sahadev Sawant**  
M.T.S.



**Ms. Diksha Sawant**  
M.T.S.



**Ms. Shradha Barde**  
M.T.S.



**Mr. Vikas Shetkar**  
M.T.S.



**Mrs. Mary Barretto**  
M.T.S.

## **ADMISSION RULES**

1. Admission list shall be put up on the college website. Full fees of the first term must be paid. Admission is confirmed only on the payment of all fees for the first term.
2. All admissions are valid only for a year and are therefore to be renewed for each subsequent year of study.
3. The Principal reserves the right to refuse admission to a student whose past academic record and conduct are considered unsatisfactory.
4. Students coming from other colleges should contact the college office with the admission form duly completed, together with a no objection certificate and a character certificate from the last college attended by them.
5. Students will have to give a declaration if they have registered themselves at any other college and have taken admission in this college at the same time.
6. While applying for admission to the Semester I class, students should submit the following:
  - i. HSSCE/ Equivalent Statement of marks cum Passing Certificate (one true copy)
  - ii. HSSCE/Equivalent leaving certificate – (Original copy)
  - iii. Two colored photo: Size: 3.5cm x 2.5 cm
  - iv. Students admitted on the basis of Provisional Statement of Eligibility, have to submit a migration certificate in addition to the above.
7. A late fee is levied on fees not paid by the appointed day.
8. For online admission to first year, second year and third year log on to D.H.E. website:  
**<https://goaadmission.samarth.ac.in/>**

On confirmation of admission, student along with the parent will have to submit an online undertaking at [www.antiragging.in](http://www.antiragging.in) and [www.amanmovement.org](http://www.amanmovement.org)



## **CODE OF CONDUCT**

1. College always expects its students to conduct themselves with dignity, decency and decorum. They are expected to keep up to high morals even outside the college campus so as to keep up the name of the college.
2. All the students are responsible to the college for their conduct on the College premises. Students of this college shall abide by the rules that may be made by the Principal or by the persons authorized by her from time to time. Disobedience, misconduct, misbehaviour, sexual harassment or failure to comply with any of the rules will entail punishment including expulsion from the college.
3. Every student must wear the College Identity Card during college hours, college and University examination. Failure to do so will entail a fine of Rs.100/- per violation. The Identity Card shall be returned to the College Office without fail for cancellation when the student leaves the college.
4. No student should invite any outsider to attend classes, functions or for any other purpose without the prior permission of the Principal.
5. Students should take particular care to be punctual at all lectures and practicals. Absence from a single lecture must be justified in writing and if prolonged illness is the cause, a medical certificate must be submitted on the day of resuming class. On duty record for absence due to participation in activities to be submitted on the following day of the activity.
6. A minimum of 75% attendance in lectures and practicals is required for students to answer their Semester End Examination. The attendance shall be taken for each lecture/practical separately. In case of science students, attendance for both theory and practical shall be separately tabulated. Students will have to satisfy 75% criteria separately for theory and practical. As per OA.17.3, students having less than 75% attendance will be debarred from answering the Semester End Examination.
7. Any student having grievance about her attendance should notify the college Principal in writing within three days from the date of declaration of attendance on the College Notice Board.
8. Students should read the notices displayed on the College notice board from time to time. However, some urgent notices may be read out in the class-rooms.

9. Ragging is a cognizable offence and is banned in the institution. Anyone found indulging in 'ragging' is likely to be punished appropriately, which may include expulsion from the college by the Principal (as per directives received from Directorate of Higher Education, Government of Goa No. 9/2/2001/HE/415 dated 07/03/2005).
10. Students will form no association and will arrange no meetings in the College, without prior permission of the Principal.
11. Students should not loiter in the college corridor or cause disturbance on the College premises while the classes are in progress or at any other time.
12. Use of any narcotics or illegal substances on the college premises is strictly prohibited.
13. Students are expected to take proper care of the college property and to help in keeping the premises neat and tidy; damage done to the college property is a breach of discipline and will be dealt with severely.
14. Students will refrain from selling tickets or coupons of outside organizations in the college without the prior permission of the Principal.
15. Students are requested not to give the college address for their personal mail.
16. Students will be allowed to use cell phones in the classrooms strictly for academic purposes only, with the permission of the concerned teacher.

**The decision of the Principal in all matters shall be final and binding on all students.**

## **RAGGING AND ANTI RAGGING RULES**

### **RAGGING CONSTITUTES ONE OR MORE OF ANY OF THE FOLLOWING ACTS:**

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student
- b. Indulging in rowdy or undisciplined activities by any student or student which causes or is likely to cause annoyance/hardship/physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c. Asking any student to do any act, which such student will not in ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment, so as to adversely affect the physique or psyche of such fresher or any other student.
- d. Any act by a senior student that prevents, disrupts, or disturbs the regular academic activity of any other student or a fresher.
- e. Exploiting the service of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g. Any act of physical abuse including all the variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h. Any act or abuse by spoken words, e-mails, post, public insults etc. which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i. Any act that affects the mental health and self-confidence of a fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

### **ACTION TO BE TAKEN BY THE HEAD OF THE INSTITUTION**

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the Penal law is made out and if so; either on his/her own or through a member of the Anti-Ragging authorized by him or her in this behalf, proceed to file a First Information Report (FIR) within 24 hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate Penal Provisions relating to one or more below mentioned act.

- i. Abetment to Ragging.
- ii. Criminal Conspiracy to Ragging.
- iii. Unlawful assembly and rioting while ragging
- iv. Public Nuisance created during Ragging.
- v. Violation of decency and morals through Ragging
- vi. Injury to body, causing hurt or grievous hurt
- vii. Wrongful restraint
- viii. Wrongful confinement
- ix. Use of Criminal force
- x. Assault as well as sexual offences or unnatural offence
- xi. Extortion
- xii. Criminal trespass
- xiii. Offences against property
- xiv. Criminal intimidation
- xv. Threat to commit any of the above mentioned offences
- xvi. Physical or Psychological humiliation.
- xvii. Any other offences following from the designation of “Ragging”.

Provided that Head of the institution shall forthwith report the occurrence of the incident of ragging to the District level ARC and the office of the affiliating University, if the institution is an affiliated Institution. Institution shall also continue with its enquiry initiated under clause



(9) of these regulations and other measures without waiting for action on the part of police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of 7 days of the reported occurrence of the incident of Ragging.

#### **ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING**

Sub Clause: 1. The institution shall punish a student found guilty of Ragging after following the procedure and in the manner prescribed herein under:

a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to the punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

b)The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, or award to those found guilty one or more of the following punishments namely:

- i. Suspension from attending classes and academic privileges
- ii. Withholding /withdrawing scholarship/fellowship and other benefits.
- iii. Debarring from appearing in any test/examination or other evaluation process.
- iv. Withholding results.
- v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- vi. Suspension/expulsion from the hostel
- vii. Cancellation of admission.
- viii. Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

c) An appeal against the order of punishment by the Anti-Ragging committee shall lie.

- i. In case of an order of an institution affiliated to or constituent part, of a university to the vice-chancellor of the University.
- ii. In case of an order of a University to its Chancellor

iii. In case of an institution of national importance created by an Act of Parliament to the Chairman or chancellor of the institution as the case may be.

### **Prohibition of Sexual Harassment**

The sexual harassment of women at workplace (prevention, prohibition and redressal) Act 2013' and rules framed there under are in accordance with the University Grants Commission (prevention, prohibition and redressal of sexual harassment of women employees and students in Higher Education Institutions) Regulation 2015.

## **UNDERGRADUATE PROGRAM**

### **Eligibility for undergraduate programme**

Senior Secondary School Certificate or Higher Secondary (12<sup>th</sup> Grade) Certificate obtained after successful completion of Grade 12 or equivalent stage of education corresponding to Level-4.

### **Duration of the Programme**

1. The duration of the UG programme is 4 years or 8 semesters. Students who desire to undergo a 3-year UG Programme will be allowed to exit after completion of the third year. If a student wants to leave after the completion of the first or second year, student will be given a UG Certificate or UG Diploma, respectively, provided they secure the prescribed number of credits. Students who exit with a UG certificate or UG diploma are permitted to re-enter within three years to complete the degree programme.
2. Students may be permitted to take a break from the study during the period of study but the total duration for completing the programme shall not exceed 7 years

### **Structure for 4 years Undergraduate Bachelor of Commerce Programme**

The UG programme will consist of the following categories of courses and the minimum credit requirements for 3-year UG and 4-year UG (Honours) or UG (Honours with Research) programmes.

<b>Degree/Diploma</b>	<b>Credits</b>	<b>Additional Credit Requirement</b>	<b>Re-entry option</b>
UG Certificate	40	Vocational Course of 4 Credits	Re-enter within 3 years and complete within 7 years
UG Diploma	80	Vocational Course of 4 Credits	Re-enter within 3 years and complete within 7 years
3-year UG Degree	120		
4-year UG Degree (Honours)	160		
4-year UG Degree (Honours with Research)	160 (12 credits from research)		

### Credit Requirements of B.Com. (Honours and General) Programme

Sr. No.	Broad Category of Course	Minimum Credit Requirement	
		3 year UG	4 year UG
1	Major (Core)	60	80
2	Minor (Stream)	24	32
3	Multidisciplinary (MC)	09	09
4	Ability Enhancement Courses (AEC)	08	08
5	Skill Enhancement Courses (SEC)	09	09
6	Value Added Courses (VAC) Common for all UG	06-08	06-08
7	Summer Internship (I)	02-04	02-04
8	Research Project (P)/Dissertation (D)	-	12
	<b>Total</b>	<b>120</b>	<b>160</b>

**Note: Honours students not undertaking research will do 3 courses for 12 credits in lieu of a research project/Dissertation.**

### SUBJECTS TO BE OFFERED FOR B.COM. (HON). (First Year)

	Semester I	Semester II
<b>Major Core</b>	Major I- Financial Accounting(COM 101)	Major II- Elements of Cost (COM 117)
<b>Minor</b>	Minor I- Principles and Practices of Management (COM-113)	Minor II- Fundamentals of Banking
<b>MC</b>	MC-1 MAT-131 Mathematical Techniques in Competitive Exams	MC-2 MAT-132 Descriptive Statistics
<b>AEC</b>	English	English
<b>SEC</b>	COM-143- Soft Skills and Personality Development	COM-148- Corporate Secretaryship
<b>I</b>	-	-
<b>D</b>	-	-
<b>VAC</b>	VAC (a)-VAC 104-Sustainable Development and Ecology/ VAC (b)- VAC 105- Constitutional Values and Obligations	VAC(c)-VAC 111-Awareness of Cyber Crimes and Security/ VAC (d)- VAC 115- Health and Wellness



**SUBJECTS TO BE OFFERED UNDER CHOICE BASED CREDIT SYSTEM FOR  
B.COM. (HON). (Second Year and Third Year)**

**SEMESTER III**

<b>SR. NO.</b>	<b>CATEGORY</b>	<b>PAPER</b>
1.	CC 9	Business Finance
2.	CC 10	Fundamentals of Cost Accounting
3.	CC11	Entrepreneurship Development
4.	SEC 1	Business Laws OR Any Other
5.	GE 3	Capital Markets OR Any Other
6.	GE 4	Economics of Resources OR Any Other

**SEMESTER IV**

<b>SR. NO.</b>	<b>CATEGORY</b>	<b>PAPER</b>
1.	CC 12	Fundamentals of Investment
2.	CC 13	Income Tax (Direct Tax)
3.	CC 14	Accounting for Service Organizations
4.	SEC 2	Companies Act & IPR Laws OR Any Other
5.	GE 5	Practice of Rural Marketing OR Any Other
6.	GE 6	Indian Economy OR Any Other

**SEMESTER V**

<b>SR. NO.</b>	<b>CATEGORY</b>	<b>PAPER</b>
1.	CC 15	Industrial Management
2.	CC 16	Indian Monetary and Financial System
3.	DSE1	COMMERCE Accounting Major- Income Tax, Service Tax and Goa Value Added Tax OR Business Management Major I - International Marketing Management
4.	DSE2	COMMERCE Accounting Major II -Auditing OR Business Management Major II - Retail Management Strategies
5.	DSE3	COMMERCE Accounting Major III – Government Accounting OR Business Management Major III -Advertising Management
6.	DSE4	COMMERCE Accounting Major IV- Financial Reporting OR Business Management Major IV- Services Marketing II

**SEMESTER VI**

<b>SR. NO.</b>	<b>CATEGORY</b>	<b>PAPER</b>
1.	CC 17	Human Resource Management
2.	CC 18	International Economics
3.	DSE5	COMMERCE AccountingMajorV- AdvancedCompanyAccountsORBusinessManagementMajorV- FinancialManagementII
4.	DSE6	COMMERCE Accounting Major VI -Accounting IOR Business Management Major VI - Strategic Management
5.	DSE7	COMMERCE Accounting Major VII- Accounting II OR Business Management Major VII-Supply Chain and Logistics Management
6.	DSE8	COMMERCE Accounting Major VIII-Corporate Accounting & Tax Planning OR Business Management Major VIII-Brand Management

N.B.: Students have to choose any three elective subjects from DSE 5 to DSE 8 as offered by the College.

### SCHEDULE OF COLLEGE FEES

Sr. No.	Particular of Fees	F.Y.B.Com.	S.Y.B.Com.	T.Y.B.Com.
1.	Tuition Fees	Rs.1530	Rs.1530	Rs.1530
2.	University Registration Fees	Rs.600	----	----
3.	Library Deposits	Rs.70	----	----
4.	Gymkhana Fees	Rs.420	Rs.420	Rs.420
5.	Student Aid Fund	Rs.130	Rs.130	Rs.130
6.	Other Fees	Rs.420	Rs.420	Rs.420
7.	Library Fees	Rs.470	Rs.470	Rs.470
8.	Caution Money Deposit	Rs.70	Rs.70	Rs.70
9.	I.T. Charges.	Rs.820	Rs.820	---
10.	Computer Practical Fees	Rs.500	Rs.500	---
11.	P.T.A. Membership Fees	Rs.100	Rs.100	Rs.100
12.	P.T.A. Development Fund	Rs.200	Rs.200	Rs.200
13.	ID Card Fees	Rs.100	Rs.100	Rs.100
14.	Cultural Activity Fees	Rs.500	Rs.500	Rs.500
15.	IAIMS Software Fees	Rs.225	Rs.225	Rs.225
16.	Magazine Fees	Rs.100	Rs.100	Rs.100
17.	Exam. Fees	Rs.2820	Rs.2680	—
	Total	Rs.9275	Rs.8465	Rs.4465

- Examination fees : As prescribed by the Goa University
- Computer practical fees to be paid by only the students who opt for computer application subject.

**Note: Fees are subject to change depending on NEP 2020 implementation.**

### **ADMISSION OF STUDENTS FOR S.Y.B.COM. AND T.Y. B.COM. CLASS**

The students should renew the admission with the necessary fees as early as possible after the declaration of result of F.Y. / S.Y.B. Com. Examination. Admission will be closed as soon as the number of seats allotted by the University to the College is filled. Students from other colleges seeking admission to the next Higher Class:

1. Such students will be admitted on merit subject to availability of seats.
2. The students are to submit their admission forms with the fees and a certificate from the last attended showing their completion of terms and that there is no objection from the college. Later on the college should receive a Transference Certificate from the college he/she attended.
3. Such students should appear before the admission committee of the college and get its approval.
4. Such students must accompany their parents during the admission time.
5. The Principal of the college has full authority to refuse admission to a student of the Second or Third Year depending upon the character and general conduct of the student during the previous year(s).

### **ENROLMENT WITH GOA UNIVERSITY**

The student who wishes to join for F.Y.B. Com. Class on the basis of having passed the higher Secondary School Certificate examination conducted by the Goa Board of Secondary and Higher Secondary Education, should submit an application for registration with Goa University, in a prescribed form, along with the statement of marks in original as well as photo copy of it in duplicate. These students must pay Rs. 600/- towards registration fees.

## **NATIONAL SERVICE SCHEME (NSS)**

The motto or watchword of the National Service Scheme is 'Not Me But You'. This expresses the essence of democratic living and upholds the need for selfless service, as well as consideration for fellow human beings. It underlines that the welfare of an individual is ultimately dependent on the welfare of society as a whole.

The aims and objectives of the NSS are as follows:

1. To work with/among people.
2. To engage in creative or constructive social action. To gain skill in the exercise of democratic leadership.
3. To bridge the gulf between the educated and the uneducated masses. To promote the will to serve the weaker section of the community.

## **THE MENTOR-MENTEE SCHEME**

The College implements the students Mentor Scheme under which a small group of students is assigned to a teacher. The teacher in charge keeps in touch with students from his/her group and helps and guides them in their studies, personal problems, etc, through periodic meetings.

## **COUNSELLING**

The counselor is available on the campus for students from 8.30 a.m. to 1.30 p.m. to help the students to deal with various challenges faced by them. Confidentiality of the student is maintained.

## **STUDENTS COUNCIL**

The College has an active and vibrant Student Council. It plans and organizes various co-curricular and extracurricular activities of the college under the guidance of the Principal and the lecturers. The extra-curricular activities conducted are Debates, Elocution and Orator Contests, Quiz Competitions, Fun Week, Excursions, Camps and those under the auspices of the various associations and departments.

## GENERAL INFORMATION

Academic year 2024-25 commences on 21<sup>th</sup> June, 2024.

## OFFICE WORKING HOURS

Working days: Monday to Saturday

Timings: 8.00 a.m. to 02.30 p.m.

**REFUND OF FEES:** As per Goa University Circular No: GU/36/Acad-PG/Refund of fees /2017/1322/446 dated 17/05/2017

a) If a student chooses to withdraw from the programme of study in which he/she is enrolled, the following four-tier system shall be followed for the refund of fees remitted by him/her.

Sr. No.	Point of time when notice of withdrawal of admission is served to the college/University	% of refund of Aggregate fees*
1	15 days before the formally notified last date of admission	100%
2	Not more than 15 days after the formally notified last date of admission	80%
3	More than 15 days but less than 30 days after formally notified last date of admission	50%
4	More than 30 days after formally notified last date of admission	-

(Inclusive of tuition fees and non-tuition fees but exclusive of caution deposit and security deposit)

b) In case of (in the above table, 10% of the aggregate fees shall be deducted as processing charges from the refundable amount.

c) Fees shall be refunded to an eligible student within 14 days from the date of receiving a written application from her in this regard.

d) Fees of the student who have already been admitted to a programme of the University and have paid the fees and are subsequently admitted to another programme shall have to pay the fees for the final admission and the claim the refund of the fees paid earlier, in which case no



administrative charges shall be deducted from the fees paid earlier by the student. However, if the fees payable for the both the programmes are the same, the fees paid earlier shall be transferred to the final program where admission is sought.

e)All other cases of the refund of the fees will be decided on case basis on its merit.

### **GOVT. SCHOLARSHIPS / OTHER SCHOLARSHIPS**

1. Rajiv Gandhi Shiksha Sahaya Yojana Scholarship to Economically Backward Classes.
2. Freeships / Financial Assistance from Students Aid Fund.
3. Educational concession to the children of freedom fighters.
4. Stipend and scholarship to handicapped students.
5. Post Matric Scholarship to Scheduled Caste/ OBC students.
6. Educational Concession to the children of service personnel.
7. Merit Scholarships for Meritorious Students.
8. Nation Scholarship

### **FINANCIAL ASSISTANCE**

The college is providing financial assistance to the poor and needy students through the Student Aid Fund. The college also assists several students to obtain free ships from various schemes of Goa govt. mentioned above. Annual Scholarship Awards are also sponsored by the Management Members and College Staff as per the Student performance for detail refer on website: [www.mandrecollege.ac.in](http://www.mandrecollege.ac.in)

## **COLLEGE FACILITIES**

Our College is well equipped with facilities required for the best higher education. We have a spacious College campus spanning 2040 sq. mts. It includes large Classrooms, Audio Visual Rooms, Tutorial Rooms, Computer Lab, Multipurpose Gymkhana Hall, Big Library, Canteen, Indoor Hall, Open Air Auditorium and a Sports ground for outdoor games.

### **A. Library:**

This is the soul of any educational institution. Our library is situated in a peaceful ambience having a sitting capacity of hundred persons. The ventilated library has a collection of approximately 3500 titles in the text and reading categories besides a varied magazines and periodical section. Our library has a Book Bank facility which offers free books to needy students.

### **B. Gymkhana Facilities:**

The College has a full-fledged Gymkhana offering games like Table Tennis, Badminton, Chess, Carrom, Tennikoit etc. Students can avail of full range sports kits in the games like Cricket, Football, Volleyball, Kho- Kho, Kabaddi etc. A training instructor assists the students in fine tuning their sports talents.

### **C. Computer Laboratory:**

Our College has a well finished Computer Laboratory. The best of hardware and the latest software packages are available in adequate measure to the aspiring students to build up a career in Information Technology. The computer lab has inbuilt classroom facilities with 20 computers, printers, scanners and other necessary infrastructure including DSL Internet connection.

### **D. Canteen:**

Our Canteen provides well hygienic snacks, breakfast at a very low price. Our College offers other facilities like Television, Overhead Projectors, LCD, Musical Instruments, Sound System, Conference Room, etc. to the students.

## **IDENTITY CARD**

Every student shall provide himself/herself with an Identity Card which shall carry a recent photograph of the Student and bear the signature of the Principal. Wearing an I-card around the neck is compulsory in the college premises. Every student is expected to wear it in such a way that it is clearly seen. The Student found without an Identity Card may not be allowed to attend the class or enter the library or college office as the case may be. Loss of this card will be renewed only on payment of Rs. 100/- per card. Wearing of Identity Cards around the neck is compulsory throughout the day in the campus. Those students who are found without wearing ID Cards will be required to pay a fine of Rs. 50/- per day. Teaching & non non-teaching staff are authorised to check ID cards of student

## **LIBRARY RULES**

1. All bonfire students of the college are members of the Library. Every student will be issued library cards, one for the text books and one for general reading. Books borrowed on the borrower's card can be kept for home reading for 7 days. It is left to the discretion of the Librarian to issue and to renew certain books. In case, the book is kept to overtime [beyond 7 days], a fine of Re. 1/- per book per day will be charged.
2. Every student is expected to show his/her identity card/ Library card to the attendant while entering the Library. Reference Books, pamphlets, periodicals or reading hall copies of textbooks can be obtained on Reading Hall Ticket for internal reading only.
3. In case, the book, etc. obtained on Reading Hall Ticket is not returned while leaving the library, a fine of RS. 5/- per book per day will be charged.
4. On receiving the books a student must examine them and report any damage done to the books, otherwise the last borrower will be held responsible if the books are found damaged
5. If the borrower loses the book he/ she will have to replace the book itself or pay the market price of the book. In the case of rare and out of print books, the price will be determined by the Librarian.

6. The borrower is expected to report the loss of library cards immediately.
7. When a student takes back his/her library card after returning books he/she is expected to make sure that he/she got his/her own ticket. Any misplacement of the tickets should be brought to the notice of the Librarian on the spot.
8. In case of loss of Library Card the student should inform the librarian immediately. A duplicate card may be obtained on payment of the relevant charges.
9. Use of mobile phones in library is strictly prohibited. If anybody found in prohibiting the rules a strict action will be taken.

### **APPEAL TO PARENTS**

1. Parents/ Guardians should see that their ward attends classes regularly and does not remain absent.
2. Parents/ Guardians are requested to be present in the college when called for particularly after the examinations to meet the principal and Teachers to discuss their ward's progress and also attend parent- Teachers Association meetings.
3. Parents/ Guardians should see the principal/Teacher, whenever any difficulty arises or any suggestion is to be made.
4. Parents/ Guardians are also requested to attend P.T.A. Meetings.

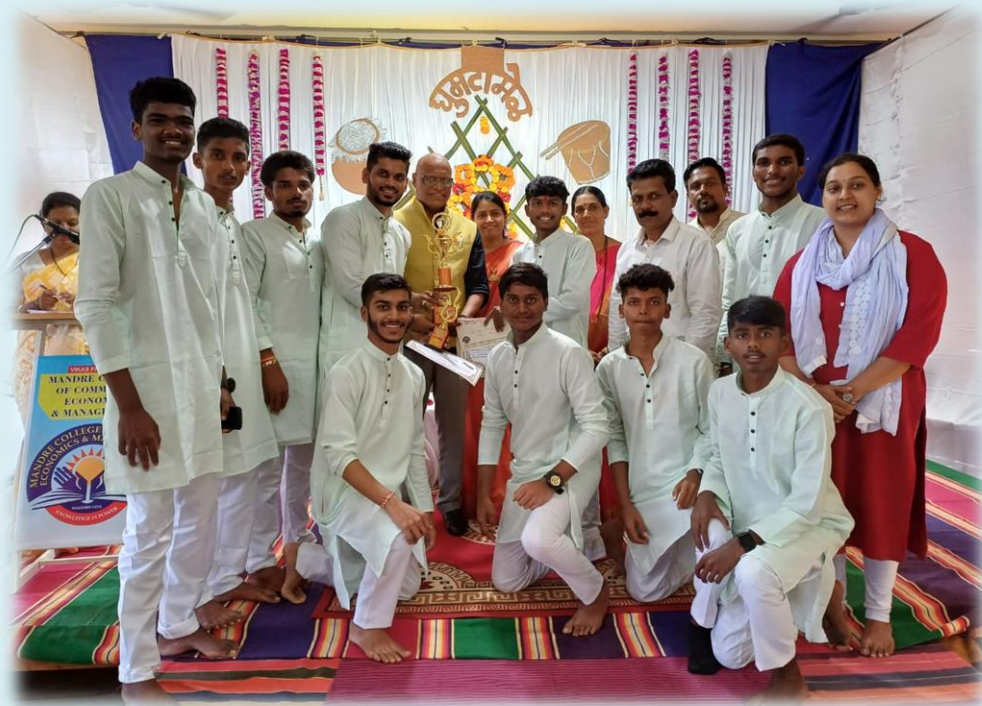


## Reel Making Competition



## Awareness Session on Mental Health





**INTER-COLLEGE GHUMAT AARTI COMPETITION**



**SHARDOTSAV 2023**



**DOCUMENTARY SCREENING**



**NATIONAL YOUTH DAY**





### **Talk on Plant Elixirs: Decoding the Mysterious Synergies**



### **BOOK BANK SCHEME**



**GOLD MEDALIST  
INTER COLLEGIATE BEST PHYSIQUE CHAMPIONSHIP  
ORGANISED BY GOA UNIVERSITY**



**ANNUAL ATHLETIC MEET 2023**





**ANNUAL ATHLETIC MEET 2023**



**INTER- COLLEGE CRICKET TOURNAMENT**



**STAFF RICKET TOURNAMNET**



**INTER- COLLEGE FOOTBALL TOURNAMENT**





**Session from MCX NCDEX & NSE**



**INTRA MURAL -BADMINTON**



**INTRA MURAL- FOOTBALL**



**INTERNATIONAL YOGA DAY**





**POSTER MAKING COMPETITION**



**STUDENT COUNCIL INDUCTION**





**Session from MCX NCDEX & NSE**



**North Goa, GA, India**

Pernem, North Goa, 403527, GA, India

Lat 15.660996, Long 73.726113

01/27/2024 01:12 PM GMT+05:30

Note : Captured by GPS Map Camera

**TALK FOR STAFF**

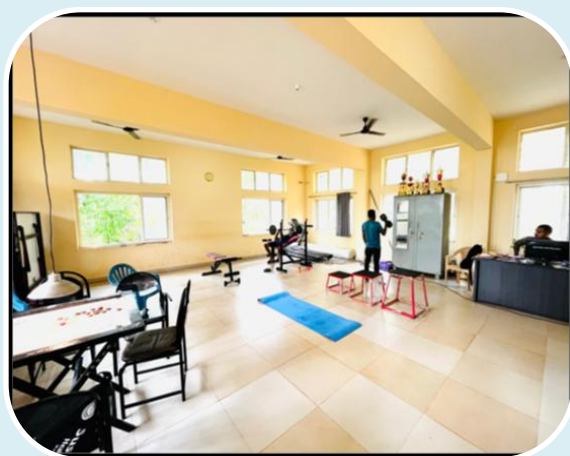
## **Infrastructural Facilities**



**CLASSROOM**



**IT LAB**



**SPORTS ROOM**



**MULTIPURPOSE HALL**



**LIBRARY**



## NSS ACTIVITIES 23-24

### College Trek to Shivling Waterfall, Pali ,Valpoi



### Session on Drug Abuse on the occasion of International Day





## Tree Plantation Drive



## Session on Organ Donation Awareness



## Students Council Induction and Inauguration of NSS Unit 2023-24



## Pledge on Swachhata Hi Seva





## Making and Distribution of Cloth bags



## Beach Cleaning Drive



## Cleaning a public place- Garden

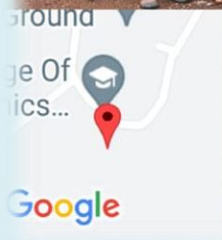




## Swachhata Rally



GPS Map Camera



Mandrem, Goa, India

Deo Nagar, Deulwada, Mandrem, Goa., MP6G+9CH, Mandrem, Goa 403527, India

Lat 15.661166°

Long 73.726076°

01/10/23 09:45 AM GMT +05:30



## SHRAMDAAN - Campus Cleaning







## Amrit Kalash Yatra





## 19<sup>th</sup> December - Goa Liberation Day Celebration







## Documentary Screening on Goa's Freedom Struggle "Goi Swatantreche Homkhand"



## Daan Utsav



## National Youth Day Celebration







## Session on Awareness about Menstrual Hygiene





Temple Cleanliness Drive





## Beach Cleaning in association with One Earth Foundation



## Campus Cleaning





## Fit India Freedom Run

